

Wessex Route

Title: Back to basics to keep safe



Basics to be safe.

1. Planners and Responsible Managers.

Are you providing your workforce with;

- good quality information in the Safe Work Packs,
- the best operational protection system possible.
- Has a PiC been identified and given the opportunity to verify the contents of the SWP within timescales?



2. Person in charge (PiC)

Before you sign the SWP, 'Take 5' to check it before you 'verify' it, in particular;

- the protection and/or warning system for the operational risk for the group under your control,
- the location and layout of the infrastructure where you are going,
- the access and egress points are the right ones for the site of work,
- the right controls for any significant risks created by the task and the site.

At the site of work 'Take 5' to check if it reflects what you expected. If so, then you can 'accept' and enact the SWP. If not work through what the next steps are. Do you need to change anything and if so what does that mean?

'Take 5' to brief those under your control effectively. Has everyone in the work group been briefed clearly and do they understand what has been briefed and how it affects them.

3. Everyone.

'Take 5' for yourself and each other, stay and work together to keep safe.

Look after and communicate with rest of the group, be alert to any changing circumstances and pass the information to the PiC.

If anything changes before leaving the depot, on reaching site or during the work activity. Stop, think, assess - Take 5 and another 5 if you need to!