

1. Log on to <https://www.gov.uk/view-driving-licence> , and it will take you to the DVLA website page below

## View or share your driving licence information

You can use this service to:

- view your driving record, for example vehicles you can drive
- check your penalty points or disqualifications
- create a licence 'check code' to share your driving record with someone, for example a car hire company

The 'check code' will be valid for 21 days.

You'll need:

- your driving licence number
- your [National Insurance number](#)
- the postcode on your driving licence

This service is also available [in Welsh \(Cymraeg\)](#).

**Start now** >

### Related content

[Driving licence codes](#)

[Driving licence categories](#)

[Check someone's driving licence information](#)

Explore the topic

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[Driving licences](#)

[Driving tests and learning to drive](#)

[Cars](#)

[Lorries and buses](#)

[Motorcycles](#)

Elsewhere on the web

[Northern Ireland driving licence](#)

2. Click "Start Now"

3. Enter your drivers licence number, national insurance number and post code and click enter to generate a code

## Enter details

You should only use this service to view or share your own driving licence.

Use a different service if you want to [check someone else's driving licence information](#).

### Your driving licence number

Example: MORGA657054SM9IJ

▶ [Where to find your driving licence number](#)

### Your National Insurance number

Example: QQ123456C

▶ [Where to find your National Insurance Number](#)

### Postcode

Example: EH1 9SP

4. The below page will then appear.

Your details	Vehicles you can drive	Penalties and disqualifications	Get your check code
<p>Date of birth</p> <p>Gender</p> <p>Address</p>			
<p>Licence details</p> <p>Driving status</p> <p>Licence valid from</p> <p>Licence valid to</p> <p>Driving licence number</p> <p>Licence issue number</p>	<p><b>You have a full driving licence</b></p> <p><b>31 May 2018</b></p> <p><b>30 May 2028</b></p> <p><b>06</b></p>		

To update or renew your driving licence details visit the [driving licence](#) section

5. Click on the tab 'Get your Check Code' and press the green button as shown below:

Your details	Vehicles you can drive	Penalties and disqualifications	Get your check code
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### Get a licence check code

You can get a check code to share your driving licence information with someone else, like your employer or a car hire company. You may need to do this if you want to hire a car.

You must also give them the last 8 characters of your driving licence number.

Your code will be valid for 21 days.




### Active codes

You have no active code(s) to view

### Inactive codes

You have no inactive code(s) to view

6. Select 'Print or Save Driving Summary'


**GOV.UK**

View your driving licence information

We welcome your [feedback](#) to help us improve this service
[Logout](#)



Your details	Vehicles you can drive	Penalties and disqualifications	Get your check code
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Your check code is:  

# Ys sj RM qS

**This code:**

- is case sensitive
- is valid for 21 days
- can only be used once



[Print or save a driving summary](#)

**What to do with your code**

To share your licence information you need to provide the check code and last 8 characters of your driving licence number to the person you want to share it with.

Your code will be valid for 21 days.

You can have up to 15 active check codes at any given time

Get another code

**Active codes**

7. This will generate a PDF document that you will need to save to your desktop. It will include your driving status and the date in which the check was completed. The PDF document will look like the image below.



## Driver & Vehicle Licensing Agency

### Licence summary

You can share this licence information summary with someone else like your employer or a car hire firm.

Driving licence number:  
XXXXXXXX

Licence issue number:  
06

Licence valid from:  
31 May 2018

Licence valid to:  
30 May 2028

Check code:  
**TR FM ZV QV**

This code  
 • is case sensitive  
 • is valid for 21 days  
 • can only be used once

Date summary generated:  
8 November 2018 15:06




Driving Status



Current full licence

Endorsements

0 0

Offences Points

Can drive				
Category		Start date	End date	Codes
AM		16 May 2018	8 January 2063	122
B		16 May 2018	8 January 2063	
F		16 May 2018	8 January 2063	
K		16 May 2018	8 January 2063	
Q		16 May 2018	8 January 2063	122

Provisionally drive				
Category		Start date	End date	Codes
A		31 August 2011	8 January 2063	
BE		31 May 2018	8 January 2063	
G		31 May 2018	8 January 2063	
H		31 May 2018	8 January 2063	

8. Please send the PDF document or the 8 digits check code along with the last 8 digits of your drivers licence number to [HRAdministrationHRSS@networkrail.co.uk](mailto:HRAdministrationHRSS@networkrail.co.uk). Please include driver's employee number in the email subject and copy in your line manager.
9. The HR Administration team will update the internal database.

**This licence check must be completed every six months and you will receive a reminder to complete a new one closer to the expiry date.**